

# SOUTHBANK CENTRE

VENUE HIRE

## St Paul's Pavilion

Conference / Meeting Production Package 2021 – 2022

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### Package Specification

#### VISION

Two 55" LCDs

Up to two media sources  
(laptops, media player)

Seamless switcher

\*Additional small screens available on request  
as necessary

\*We recommend clients bring in their own laptops  
to ensure PowerPoint and font compatibility

#### SOUND

PA system with 16ch sound desk

Table and lectern mics

Two radio mics

Audio recording of the event (please request in  
advance)

#### STAGING/LIGHTING

Lectern

Top table

Low level (200mm) stage

Six uplighters and lights on pillars in colour of  
choice

#### PERSONNEL

Sound technician to set up and operate

AV technician to set up and operate

Technicians will be ready to meet the event  
organiser at 0830 for an event start time of 0900.

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**Package cost per day.....£2050**

(in addition to room hire)

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### Typical Extras

(subject to availability)

Hand held or lavalier radio mics (each)..... £63

Mastercue system ..... £52.50

If you require an earlier set-up time or your  
event becomes more complex than what is  
offered within the package, a pre-rig charge of  
£400 per technician will apply. Please confirm  
requirements with your Event Manager.

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### Production Notes

Our Production department requires a full list of  
technical requirements from the client 2 weeks  
in advance of the event to ensure sufficient time  
for all technical facilities to be set up.

All prices are quoted excluding VAT

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### Contact Us

For further details please contact  
the Events Team:

events@southbankcentre.co.uk

southbankcentre/venuehire

020 7921 0702



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