

SOUTHBANK CENTRE

VENUE HIRE

Level 5 Function Room

Conference / Meeting Production Package 2022 – 2023

Package Specification

VISION

Two 65" LCDs
Up to two media sources
(laptops, media player)
Seamless switcher

*Additional small screens available on request
as necessary

*We recommend clients bring in their own laptops
to ensure PowerPoint and font compatibility

SOUND

PA system with 16ch sound desk
Table and lectern mics
Two radio mics
Audio recording of the event (please request
in advance)

STAGING/LIGHTING

Lectern
Top table
Low level (300mm) stage
Six uplighters in colour of choice

PERSONNEL

Sound technician to set up and operate
AV technician to set up and operate
Technicians will be ready to meet the event
organiser at 0830 for an event start time of 0900.

Package cost per day..... £2215

(in addition to room hire)

Typical Extras

(subject to availability)

Hand held or lavalier radio mics (each)..... £65

Mastercue system £55

If you require an earlier set-up time or your
event becomes more complex than what is
offered within the package, a pre-rig charge of
£400 per technician will apply. Please confirm
requirements with your Event Manager.

Production Notes

Our Production department requires a full list of
technical requirements from the client 2 weeks
in advance of the event to ensure sufficient time
for all technical facilities to be set up.

All prices are quoted excluding VAT

Contact Us

For further details please contact
the Events Team:

events@southbankcentre.co.uk

southbankcentre/venuehire

020 7921 0702



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